

April 18, 2017

The Trail Creek Town Council met in regular session on Tuesday, April 18, 2017, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance.

Minutes A motion was made by Mr. Silcox to approve the meeting minutes from March 2017 as written; motion was seconded by Mr. Bayler, and was then unanimously carried.

Approval Of Fund Mrs. Heath made a motion to accept the March 2017 Fund report; the motion was seconded by Mr. Silcox and was then unanimously carried.

Approval of Claims A motion was made by Mr. Bayler to pay bills in the amount of \$172,713.37 (ONE HUNDRED SEVENTY TWO THOUSAND SEVEN HUNDRED THIRTEEN DOLLARS AND THIRTY SEVEN CENTS) the motion was seconded by Mr. Studtman and was then unanimously carried.

Correspondence: None

Department Reports:

MS4: Kate Doyle, MS4 Coordinator in attendance. Katie reports that the training video will be made available both at the fair this year as well as on the website, once proposal is accepted. If the video works out then more training videos will be made available. Also, for the month of March 2017 there were 16 complaints and 87 routine inspections and 16 complaints and 87 routine for the month of April 2017. The state meeting will be in May 2017. Mr. Studtman asked Kate what are all the complaints for? Kate responded by saying there were no illicit dumping or discharge.

Attorney: Mr. Herrbach in attendance.

- Revisions to ordinances: He reported that he will have some of those revisions available at next months meeting.
- Building codes: The 3rd Public hearing was held tonight, however there were no public comments. We spoke of implementation of the new codes. Perhaps a news letter along with our towns social media sites.
 1. Part of the new code is to register all vacant housing so that they can come into compliance. Bill indicated that he will work with Trail Creek Police Department to get his done.

Engineer: Mr. Doyle in attendance.

- Hwy 20: On the 10th bids were taken for the water lines, Woodruff and Sons were the only bidder. Woodruff was awarded the contract. The starting date will be close to May 15, 2017

- **INDOT Meeting:** Received a call regarding a meeting on the drainage. Mr. Doyle indicated he had not heard back on the meeting date and time. Mr. Doyle indicated that he will speak with Amber Thomas with INDOT to find out more information on this meeting.

Street Department: Mr. Jeff Bruder, Street Commissioner not in attendance. However, Clerk Treasurer Joshleen Denham reported that yard waste began the first Monday in April and will go through the first Monday in November. Also, leave pick up will begin April 17 through the 28th of April.

NIRPC: No Report

Park Department: No Report due to Mr. Silcox work schedule. He will have a meeting schedule by the next monthly town meeting. Mr. Silcox did say again that we are looking for another park board member, for more information contact the town hall. Mr. Warren Schacht, Council President asked if we could post something on the Next Door App.

Building Inspector: No Report

Planning and Zoning: No Report

Police Department: Marshal Dick in attendance.

- **TCPD Renovation:** About 99.5% complete
- **Open house date:** Still working on this date will hope to before June meeting.
- **2017 Ford Explorer:** Proposal with a few differences; base price is \$38,450.54 (\$8,500 will come out of capital outlay for graphics) Marshal Dick is estimating that the annual lease price for five years will be \$6,500.00. He expects to order this vehicle right away, since it is in his budget.
- **2004 Tahoe:** This vehicle will be sold; it is being decommissioned as we speak. Will solicit bids once it is completely stripped of graphics.
- **Town Inspectors:** Mr. Schacht asked Marshal Dick if all the inspectors have inspected all areas of the Renovation. Steve indicated that the electrical inspector and the building inspectors have, however he is unaware of the HVAC inspector and the plumbing inspector. Mr. Schacht asked if Steve could check on this.

Old Business:

- **Pop Warner 5k** has been cancelled per Robin Markos due to lack of participation.

New Business:

- **New Building Codes:** Ms. Heath made a motion to approve the new building codes, motion was seconded by Mr. Studtman and unanimously carried.

- New Building Code Permit Fee Schedule: Ms. Heath made a motion to approve the new fee schedule, motion was seconded by Mr. Studtman and unanimously carried.
- Implementation of Building Codes: Briefly talked about his during public hearing. Perhaps a news bulletin to our residents. Mr. Herrbach volunteered to write something up to send out. Second part is to inform homeowners of vacant houses to register and come into compliance. Mr. Schacht asked if once this news letter goes out, will there be a phone number of someone to contact. Bill Herrbach stated that residents can contact Joshleen first and if needed then involve either the attorney or the inspector. Ms. Denham indicated that all inspectors have been made aware and have copies of the code. She recommended to Steve Thomas regarding have a meeting with inspectors. Bill Herrbach stated that once the letter goes out to residents, if no comments after 30 days then we can move forward with implementation. Mr. Herrbach stated that will probably be effective July 1st.
- Mr. Herrbach will draft a signature page for the ordinance that will be effective now.
- ACME: Franchise Fee's: Mr. Herrbach will draft a new ordinance to cover all franchise fees not just for Comcast. He will report back next month.
- Refuse Ordinance: Mr. Herrbach to update the refuse ordinance and the penalty and collection process. Will have available next month.
- Michiana Construction Draw # 3: The balance due is \$ 25,220.00. Ms. Denham to work with Marshal Dick as to the completion of the renovation. Once complete the balance will be paid in full.

Public Comment: Jerraly Stark, 2109 Red Oak Drive in attendance. She made a comment regarding the water tie in. She explained that this may be very costly for the residents. Mr. Schacht, Council President stated that we are only discussing the possibility, however the town officials currently have no plans for this to happen, until enough information on the cost and financial assistance available.

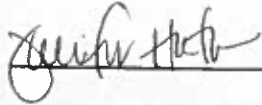
Clerk-Treasurer's Comment: Ms. Denham in attendance.

- Ms. Denham indicated that the town hall design has been approved. Next step is to potentially solicit sealed bids however; this should be done toward the end of the year due to budget constraints.

Council Comment: Ms. Heath would be happy to attend the watershed program meetings. Mr. Schacht asked about the generator. Ms. Denham responded by saying that it is on order. Marshal Dick spoke briefly about what he knew regarding the generator and an update to the electrical. Mr. Bruder will be at the June 2017 meeting.

There being no further business a motion was made by Mr. Silcox to adjourn the meeting at 7:45pm; motion was seconded by Mrs. Heath and was then unanimously carried.

APPROVED:



Warren Schacht, Council President
Jennifer Heath, Council Vice President

ATTEST:



Joshleen M. Denham, Clerk-Treasurer
May 16, 2017