

## December 20, 2017

The Trail Creek Town Council met in regular session on Tuesday, December 20, 2017, 2017 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance via video conferencing. Mr. John Bayler, Council Member not in attendance.

**Minutes** A motion was made by Mrs. Heath to approve the meeting minutes from November 2017 as written; motion was seconded by Mr. Silcox and was then unanimously carried.

**Approval of Fund** A motion was made by Mrs. Heath, to accept the November 2017 Fund report; the motion was seconded by Mr. Silcox and was then unanimously carried.

**Approval of Claims** A motion was made by Mrs. Heath to pay bills in the amount of \$71,361.19 (SEVENTY ONE THOUSAND THREE HUNDRED SIXTY ONE DOLLARS AND NINETEEN CENTS) the motion was seconded by Mr. Studtman and was then unanimously carried.

**Correspondence:** Ms. Denham read a loud some correspondence from several residents regarding the wonderful job the street department did in picking up the leaves this year. Council President, Warren Schacht commended the street department on their efforts.

### Department Reports:

**MS4:** Kate Doyle in attendance.

- The meeting times and date has changed due to the drainage board, we will meet the third Tuesday of every month at 1:30 pm.
- Mr. Schacht, Council President asked if there was any more information regarding the Black Oak issue, Kate indicated that Joshleen has the information in her files and the issue has been resolved.

### **Attorney Report:**

- Refuse Delinquent Account: Mr. Herrbach indicated that last month Mr. Eldridge came into the meeting with concerns on his refuse bill. Mr. Eldridge worked with the attorney and the town hall to negotiate a settlement, this account has been paid in full.
- Baseball Contract: Mr. Herrbach is working with Park Superintendent for Michigan City, Jeremy Kienitz, and Kyle Kazmierczak, Park Board President to get the Memo of Understanding together by the January meeting for 2018 baseball.

**Engineer Report: Mr. John Doyle in attendance.**

- Melody Lane Drainage Project: Mr. Doyle reported the pipe and manholes are in place. Mr. Doyle indicated his concern that some of the pipes and manholes will not test. Maybe something is wrong with the tester. DeBoer E-Golf will have it fixed and retest. As far as completion of the project, Mr. Doyle is unaware. However, the town will need to encumber the full amount of the project to be paid in 2018.
- Mr. Doyle took a moment to thank the street department for their quick response when needed to help remove leaves during the installation of the pipes and manholes.
- John indicated that it was necessary to remove a dead tree on Melody Lane that was inhibiting the drainage project to be completed. The cost of the tree is \$900.00 and will be paid for by the town via the final invoice from the contractor.
- Melody Lane Overlay Project: Walsh & Kelly submitted a letter indicated that they would honor the price of \$ 22,610.00 to finish this project in 2018.
- Highway 20 Project: Council President asked what is the progress on this project. Mr. Doyle indicated that it is at a standstill, utilities have been moved, no additional information.
- Mr. Doyle asked council to allow his firm to update the plans for the Roeske Drainage project. This is the project we received that grant on. Mrs. Health made a motion to allow John Doyle & Associates to update the plans for the Roeske Drainage project, motion was seconded by Mr. Studtman and was then unanimously carried.

**Street Department:**

- Leaves will be completed by December 08, 2017 weather permitting. Our street employees have worked this year in temperatures of 51 degrees down to 15 degrees. Its been a tough year for leaves, however so far there have been 108 loads taken which is little below average however they have down 9 trips through town . This season we had four flat tires on the leaf machine and had a new clutch put in. Street Commissioner, Jeff Bruder reminded residents that ONLY leaves should go into the leaf pile, anything else could damage the machine.
- 2018 MVH Budget; Quotes for new tractor and new street truck. Since these items are in the budget, Street Commissioner will order items and take delivery in 4-6 weeks.

**NIRPC:** No Report

**Park Department:**

- Picnic Tables; the park department has it in their budget to purchase 8 new picnic tables two of which will be ADA Compliant.

**Planning and Zoning:** Meeting scheduled for December 20, 2017 at 6:00 pm at the town hall.

**Building Department:** No Report

**Police Department:** Marshal Dick in attendance.

- Deputy Southwell; Marshal Dick indicates that Deputy Southwell has completed week 9 of the academy and is set to graduate on February 02, 2018
- 2018 Dodge Charger; Marshal Dick reports that they have received the vehicle as of December 11, 2017. It will take approximately 3-4 weeks to have it fully outfitted with the lights and sirens. Mr. Silcox asked which of the vehicles will be retired. Marshal responded by saying the the 2007 Tahoe will become the part timer vehicle.
- Police Advisory Board will be having a quarterly meeting on January 02, 2018
- Radar Trailer; Marshal Dick was able to meet with software company to pull the data. Unfortunately, according to the programmer, the data is inaccurate. They will have this fixed by the beginning of the year.

Council Member Scott Silcox asked the Marshal if there have been any problems with the new 800 MHZ? Marshal Dick responded by saying they system is running great, with no problems.

**Old Business:** None

**New Business:**

- Salary Ordinance # 1-2018, A motion was made by Mrs. Heath to accept the salary ordinance as written, motion was seconded by Mr. Silcox and was then unanimously carried.
- Memo to Encumber; A motion was made by Mr. Studtman to accept the memo to encumber funds for 2018; motion was seconded by Mr. Silcox and was then unanimously carried.
- Appointments for 2018
  1. Council President: A motion was made by Ms. Heath to nominate Warren Schacht as council president, motion was seconded by Mr. Studtman and then unanimously carried.
  2. Council Vice President: A motion was made by Mr. Schacht to nominate Jennifer Heath as council vice president, motion was seconded by Mr. Studtman and then unanimously carried.
  3. Marshal: A motion was made by Mr. Schacht to appointment Steve Dick as Marshal, motion was seconded by Mr. Studtman and was then unanimously carried.

4. Street Commissioner: A motion was made by Mr. Schacht to appoint Jeff Bruder as the street commissioner, motion was seconded by Mr. Studtman and was then unanimously carried.
5. MS4 Coordinator: A motion was made by Mr. Schacht to appoint Kate Doyle as MS4 Coordinator, motion was seconded by Ms. Heath and was then unanimously carried.
6. Attorney: A motion was made by Mr. Schacht to appoint Bill Herrbach as the Town Attorney, motion was seconded by Mr. Studtman and was then unanimously carried.
7. Engineer: A motion was made by Mrs. Heath to appoint John Doyle as the Town Engineer, motion was seconded by Mr. Studtman and was then unanimously carried.
8. Inspectors: A motion was made by Mrs. Heath to appoint the following inspectors, motion was seconded by Mr. Studtman and was then unanimously carried.
  - Building Inspector: Steve Thomas
  - Plumbing Inspector: Paul Foreman
  - Electrical Inspector: Jim Switzer
  - HVAC Inspector: Tom Argorichas
9. Plan Commission 2017-2019
  - Jennifer Heath ( Liaison ) Motion made by Mr. Silcox, motion seconded by Mr. Studtman, and then unanimously carried.
  - John Fabina
  - Bill Greene ( President)
  - Scott Kroczek
10. Board of Zoning
  - Bill Greene ( President) Election of officers to be done December 20, 2017 at 6:00 pm
  - Jennifer Heath ( Liasion)
  - William Breining
  - Mike Mackey
  - Dave Woodruff
  - Robin Kohn
11. Police Advisory Board
  - Steve Bacztub
  - Kurt Catterlin
  - John Dudek
12. Police Liaison:
  - Warren Schacht; Motion was made by Mr. Studtman, motion was seconded by Mr. Silcox and was then unanimously carried.
13. Park and Recreation Board:
  - Kyle Kazmierczak ( Interim President )

- Mary Ganschow (Vice President)
- Jim Ganschow
- Need confirmation of another volunteer

14. Park Liaison:

- Scott Silcox; Motion was made by Mrs. Heath, motion was seconded by Mr. Studtman and was then unanimously carried.

**Public Comment:**

- Jerrally Stark; 2109 Red Oak Drive wondered about the abandoned homes in our community. Mr. Herrbach, Town Attorney informed Mrs. Stark that there were letters sent out to residents with abandoned / vacant homes requesting information on project management. He indicated that we have received 95% of those letters back with the appropriate information.
- Brent Bassett; 520 Johnson Road, he wanted to commend the Street Department for their continued hard work and dedication in picking up the leaves this year. He also wanted to follow up with the town regarding any findings on the speeding concern on Johnson Road. Mr. Warren Schacht stated that he will set a meeting with the Police Advisory Board, the Marshal, the Attorney, the Engineer and the council president to see if some ideas or resolutions can be made. Brent stated that while he does appreciate the long term goals he is in need of some short term solutions. Mr. Schacht assured Mr. Bassett that he will have a report by next month as this is very important to the council
- Kip Johnson; 516 Johnson Road indicated he to is concerned with the speeders as well and would like to hear about the resolution . He asked council about the variance meeting, Mr. Schacht stated that the meeting is for White Eagle Park and will be held on December 20, 2017 at 6:00 pm. Lastly he wanted to thank the street department for the leaf pick up.

**Clerk-Treasurer's Comment:** Ms. Denham wished every one a Happy and Safe Holiday Season.

**Council Comment:** Council President Mr. Warren Schacht just wanted to thank all of the town employees as well as volunteers to the boards for their continued dedication to the town.

There being no further business a motion was made by Mrs. Heath to adjourn the meeting at 8:22 pm; motion was seconded by Mr. Silcox and was then unanimously carried.

APPROVED:



Warren Schacht, Council President  
Jennifer Heath, Council Vice President

ATTEST:



Joshleen M. Denham, Clerk-Treasurer

~~January 16, 2018~~

Jan 23, 2018 meeting rescheduled DT  
weather issue