

SEPTEMBER 13, 2016

BOARD OF ZONING APPEALS 6:00 PM

IN ATTENDANCE: BILL GREENE, PRESIDENT
 DAVE WOODRUFF, MEMBER
 JENNIFER HEATH, LIASION
 BILL HERRBACH, TOWN ATTORNEY
 STEVE DICK, MARSHAL
 JOSHLEEN M. DENHAM, CLERK-TREASURER

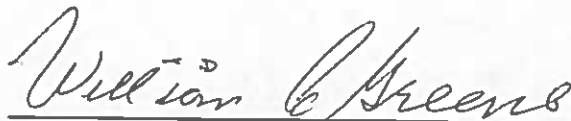
THE PURPOSE OF THIS MEETING IS TO DISCUSS AN ORDINANCE VIOLATION BY PAUL STANLEY DBA/PAUL'S PAVING LOCATED AT 60 LUKE'S COURT, HOBART, IN 46362. FAILURE TO OBTAIN A CONTRACTOR REGISTRATION SEC. 10-38

The meeting started promptly at 6:00 pm, with Paul Stanley in attendance. Mr. Stanley received a certified letter by the town attorney Bill Herrbach, of Herrbach & Woodcox PC dated September 06, 2016 regarding the failure to obtain a contractor registration with the town. Paul's Paving did two driveways at 101 Starling Ave, Trail Creek IN, without having the proper permits or registration in place.

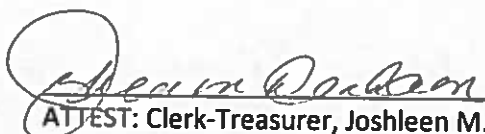
Mr. Greene, Board President started the meeting by asking Mr. Stanley to explain this? Attorney Bill Herrbach, indicated that since the board does not have a quorum we cannot vote legally on any outcome. Mr. Herrbach asked that we table this meeting until October 04, 2016 at 6:00pm. At which time the town board will have met and will come up with nominees to be on the Board of Zoning so that we have a quorum.

Mr. Herrbach asked that Paul Stanley make the necessary repairs to be in compliance on the driveways at 101 Starling to be completed by the October 04, 2016 meeting. Mr. Stanley stated that he would have this done. Ms. Denham, gave Mr. Stanley Mr. Herrbach's phone number so that he could let him know when the repairs are completed.

There being no further business, meeting adjourned at 6:15 pm.


Bill Greene, Board President

9-20-2016
Date


ATTEST: Clerk-Treasurer, Joshleen M. Denham

SEPTEMBER 12, 2016 WORK SESSION
TO DISCUSS CONTRACTS AND PERSONEL

IN ATTENDANCE:

WARREN SCHACHT, COUNCIL PRESIDENT (VIA PHONE)
JENNIFER HEATH, COUNCIL VICE PRESIDENT
JOHN BAYLER, COUNCIL MEMBER
JEFF STUDTMAN, COUNCIL MEMBER
SCOTT SILCOX, COUNCIL MEMBER
ATTORNEY BILL HERRBACH
JOSHLEEN DENHAM, CLERK-TREASURER
DAVE SONNENBERG, TCYS PRESIDENT
JOHN STOLL, TCYS TREASURER

Mr. Warren Schacht started the meeting by asking Mr. Sonnenberg about the equipment that is "missing" from our concessions for both Nelson Park and Congdon Park. Mr. Schacht spoke of the following items being in the building:

- 2 microwaves at each
- 2 refrigerators at each
- Deep Freezer at Nelson
- Cheese machine
- Card table
- Folding chairs
- Helmets/bats
- Jump ropes
- Board games
- Golf Cart

Mr. Dave Sonnenberg indicated that the board games and some other items were moved to the attic at Nelson Park. He further indicated that the equipment that has been there throughout the years has broken and they had to replace some equipment. Both he and John Stoll, Treasurer of TCYS contend that they just were doing what they thought they should, by cleaning up the concessions.

Mrs. Heath, Council Vice President inquired about the bats and helmets. Mr. Sonnenberg stated that those items were given to other not so fortunate leagues in the area.

Mr. Studtman, Council Member stated that the baseball league has always had equipment donated over the years and that it belonged to the town. However, the town has not kept good inventory of these items. Mr. Studtman then asked about the golf cart. Mr. Sonnenberg responded by saying the golfcart was repaired and paid for by the league for almost \$2000.00. According to Mr. Sonnenberg, the golf cart was purchased from Jim Webb by the previous league with Mike Cushway, and then the golf cart was given to Trail Creek Sports for Youth.

After a lengthy discussion, Mr. Schacht stated that since the town has kept poor records of inventory over the years, he asked that Mr. Sonnenberg bring the items back that he believes belong to the town.

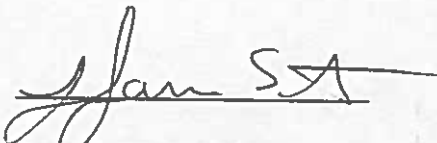
Council requested that the following items be brought back within twenty four hours to the town hall garage.

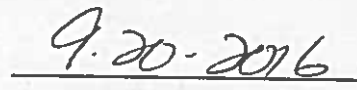
- Field Lines
- Drags
- Rakes
- Brooms
- 1 Refrigerator
- 3 Chalk liners
- 2 microwaves

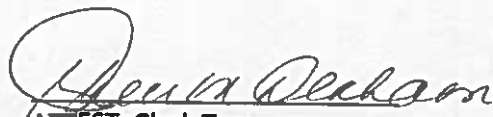
Next item to discuss is the shed that was built and paid for by Trail Creek Sports for Youth. Previously, council decided that the shed since built on town park property, the shed becomes the property of the Town of Trail Creek. After a short discussion about the condition of the shed, Mr. Schacht asked for the input of Attorney Bill Herrbach. Mr. Herrbach stated that he always believed that the shed was paid for, built and maintained by the league therefore the shed belongs to the league. Bill Herrbach, indicated that he also spoke with the Street Commissioner, Jeff Bruder regarding the poor condition of the shed. Mr. Bruder stated that the shed is not quality and was built on the old rotted foundation. Therefore, Bills recommendation would be to allow the league to take the shed. Council decided to allow Trail Creek Sports for Youth to take down the shed as soon as possible, however the town must be notified twenty four hours in advance of them doing so.

In closing, it was decided that moving forward the concessions will be inventoried at the beginning and end of every baseball season. Also, Mr. Schacht indicated that Mr. Bruder should go to Nelson and look in the attic for items discussed as well as take the bases out of the black boxes and store in the garage of the town hall.

Meeting adjourned at 6:40 pm


Council ~~President~~ President


Date


ATTEST: Clerk Treasurer

WORK SESSION: SEPTEMBER 06, 2016
TCPD BUDGETS AND RENOVATION

IN ATTENDANCE: WARREN SCHACHT, COUNCIL PRESIDENT (VIA PHONE)
JENNIFER HEATH, COUNCIL VICE PRESIDENT
JOHN BAYLER, COUNCIL MEMBER
JEFF STUDTMAN, COUNCIL MEMBER
MARSHAL STEVE DICK
JOSHLEEN DENHAM, CLERK TREASURER

THIS MEETING IS FOR THE PURPOSE OF AWARDING OR REJECTING BIDS FOR THE POLICE DEPARTMENT RENOVATION AS WELL AS DISCUSS THE MAXIMUM AMOUNT WE WILL SPEND ON THIS RENOVATION BY INCREASING THE BUDGET AMOUNT. MS. DENHAM, CLERK TREASURER INDICATED THAT BUDGETS MUST BE SUBMITTED BY SEPTEMBER 09, 2016 VIA GATEWAY, IF COUNCIL WANTS TO INCREASE THE \$65,000.00 ALOTTED THEN WE MUST HAVE A MEETING TO VOTE.

A Special meeting was held on August 31, 2016 at 10:00 am, with Marshal Steve Dick, Council Member John Bayler and Clerk-Treasurer in attendance. The bids were as follows:

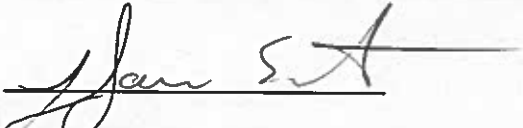
Gariup Construction Company:	\$156,280.00
Michiana Construction and Management:	\$ 117,900.00

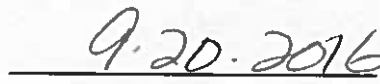
Mr. Studtman asked Marshal Dick what sub contractors Michiana utilizes. Marshal Dick indicated that they will use KB Electric, Poston & Sons for the plumbing and Wholehouse Mechanical for the HVAC.

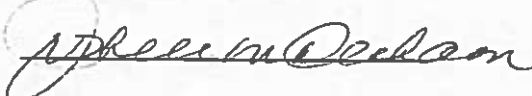
After a lengthy discussion regarding the bids submitted and the budget, Mrs. Heath made a motion to reject the current bids, open to rebid and increase the budget for 2017 by \$55,000.00 (FIFTY FIVE THOUSAND DOLLARS AND ZERO CENTS) for building repairs for the police department renovation, motion was seconded by Mr. Bayler and was then unanimously carried.

Council also decided that the town would spend a maximum amount of \$120,000.00 for the remodel. Allowing the use of the \$65,000.00 (SIXTY FIVE THOUSAND DOLLARS AND ZERO CENTS) for 2016 and the \$55,000.00(FIFTY FIVE THOUSAND DOLLARS AND ZERO CENTS) allotted for 2017 for a total of \$120,000.00 (ONE HUNDRED TWENTY THOUSAND DOLLARS AND ZERO CENTS) .

With nothing more to discuss a motion was made by Mrs. Heath to adjourn the meeting at 6:45 pm, motion was seconded by Mr. Bayler and was then unanimously carried.


Council President


Date


ATTEST: Clerk Treasurer, Joshleen Denham

AUGUST 16, 2016

The Trail Creek Town Council met in regular session on Tuesday, August 16, 2016, 2016 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance, via conference call.

Minutes A motion was made by Mr. Studtman to approve the meeting minutes from the July 19, 2016 written; motion was seconded by Mr. Silcox, and was then unanimously carried.

Approval Of Fund Mr. Bayler made a motion to accept the July 2016 Fund report; the motion was seconded by Mr. Silcox and was then unanimously carried.

Approval of Claims A motion was made by Mrs. Heath to pay bills in the amount of \$ 86,222.30(EIGHTY SIX THOUSAND TWO HUNDRED TWENTY TWO DOLLARS AND THRITY CENTS) the motion was seconded by Mr. Bayler and was then unanimously carried.

Correspondence: None

Department Reports:

MS4: Ms. Kate Doyle, MS4 Coordinator in attendance. Ms. Doyle made the council aware that the MS4 Program has a new state coordinator, Stacey Goodwin. She indicated that she will probably need about two years to catch up.

Attorney: Attorney Bill Herrbach not in attendance.

Engineer: Mr. Doyle in attendance to report that contract division "B: Yanke Road-Welnetz Road to Coolspring Avenue and "C": Dogwood Drive – Welnetz Road to Red Oak Drive, should be completed by end of September 2016.

Street Department: Mr. Jeff Bruder, Street Commissioner not in attendance.

NIRPC: No Report

Park Department: Park Liaison and Council Member Scott Silcox indicated that the Park Board will be tentatively be scheduling a meeting for September 13, 2016

Building Inspector: No Report

Planning and Zoning: No report

Police Department: Marshal Steve Dick in attendance and reported that their will be a special meeting on August 31, 2016 at 10:00 for the Trail Creek Renovation bid openings. The Marshal also indicated that he will reserve the rest of his report for Old Business on the agenda.

Old Business:

- **Municipal Sign:** Marshal Dick emailed council members a copy of the proposed sign which will indicate the location of the town hall, the police department and the street department. A motion as made by Mr. Studtman to accept the design and the quote for the electrical work to be done on the sign, motion was seconded by Mr. Silcox and was then unanimously carried.
- **Asset Management Plan:** Ms. Denham again made the request to council to have John Doyle and Associates complete an Asset Management Plan for the town. This is for the purpose of obtaining a grant for our streets next year. A motion was made by Mr. Bayler to have John Doyle and Associates complete an Asset Management Plan, motion was seconded by Ms. Heath and was then unanimously carried.
- **Street Improvement Project Contracts:** As indicated both contract divisions "B" and "C" should be completed by the end of September 2016

New Business:

- **Coolspring Fire Department Contract:** Mr. Ryan Miller in to discuss the new contract for 2017-2018. He explained there will be a slight increase from \$ 32,000.00 in two installments to \$33,000.00 in two installments totaling \$ 66,000.00 for the year. Council agreed to sign new contract for 2017-2018
- **Picnic Tables at Nelson:** Ms. Denham indicated that Mr. Bruder, Street Commissioner would like to get some more picnic tables, however he would first like to put on a new roof at Congdon Park Shelter, as well as take out the fireplace due to it being eroded and unsafe.
- **Fireplace at Congdon Shelter:** Mr. Bruder indicated to Ms. Denham that it is unsafe and needs to come down.
- **Yield Signs at Triangle:** Ms. Denham indicated that she received a phone call from a person who wanted to express a concern, but otherwise not be officially identified. . The complaint was that the triangle just off Finch Trail does not have enough yield signs. Marshal Steve Dick spoke up and stated that he has already spoke with the street commissioner and he will be ordering more signs to be placed in that area.
- **Trail Creek Sports for Youth Resignation:** Ms. Denham indicated that the town has officially received the resignation letter from Dave Sonnenberg. Mr. Sonnenberg indicated that he would like to keep the shed that they put up for the equipment. Council asked that we meet with Trail Creek Youth Sports to review this request.
- **Refuse Contract and Possible Extension:** Council had a short discussion regarding extending the current contract with Borden Waste. A motion was made by Mr. Bayler to extend the current contract with Borden Waste at the current rate for two years (2017-2018), motion was seconded by Mr. Studtman and was then unanimously carried. Ms. Denham will work with Ken Hines, Vice President of Borden Waste-Away Service, Inc. to get an extension to the contract put together for signatures by council at our September meeting.
- **Refuse Penalty 10%:** Ms. Denham indicated that there has been some concern regarding the steep penalty by ordinance that residents are subjected to if their refuse is not paid. After a lengthy discussion it was decided to leave the penalty as is until we can get a better grip on our current collections, and then perhaps have this discussion again.

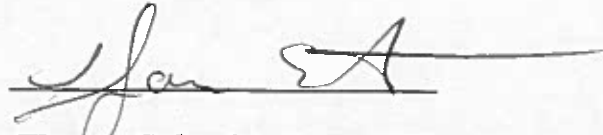
Public Comment: Ms. Jerraly Stark, 2109 Red Oak Drive in to let the Police Department know what a wonderful job they have been doing.

Clerk-Treasurer's Comment: Ms. Denham, Clerk Treasurer informed council of the need for a new color copier for the town hall. The old copier will go to the Trail Creek Police Department. Rather than leasing it will be more cost effective to buy the copier cash out instead of leasing the equipment. The copier is a Xerox Work Centre W7225 for \$6749.50 plus \$ 50.93 per month for maintenance including toner and labor for the new Xerox, an HP Color Printer as well as the admin assistant's printer to include toner only. With that she also indicated that state board of accounts has finished the audit and will be doing an exit interview very soon. The state examiner will continue to utilize our facility to do their audit for Pottawattamie Park.

Lastly, Ms. Denham wanted to let residents know that White Eagle Park has been purchased by Mark Kolasa, Polish Heritage Association and also was the former owner of Café Elite Catering. Mr. Kolasa could not attend this evening; however Ms. Denham has contact information in case anyone would like to rent the space.


Council Comment: There being no further business a motion was made by Mr. Bayler to adjourn the meeting at 8:10 pm; motion was seconded by Mr. Studtman and was then unanimously carried.

APPROVED:



**Warren Schacht, Council President
Jennifer Heath, Council Vice President**

ATTEST:



**Joshleen M. Denham, Clerk-Treasurer
September 20, 2016**