

TOWN OF TRAIL CREEK, INDIANA

211 Rainbow Trail, Trail Creek, IN 46360

APPLICATION FOR SIGN PERMIT

A sign permit shall be required prior to installing, changing the height, replacing, increasing the area or structurally altering a sign listed in section 19.04 of the City of Michigan City Zoning Ordinance.

Date: _____ Name of Project: _____

Application Information:

Contact Name: _____ Company: _____

Address: _____ Telephone: _____

_____ Email: _____

Landowner Information:

Name: _____ Company: _____

Address: _____ Telephone: _____

_____ Email: _____

Property Information:

Address: _____

_____ Zoning Classification: _____

Project Parcel ID: _____

Signage:

Description of Sign Work: _____

Erector Name: _____

Permit Fee: _____

Sign Area _____ SF X \$1.00 = \$ _____ (rounded up)

Receipt # (Issued After Payment): _____

The following must be included with the sign permit application:

- 1) A site plan or aerial of property showing footprints/locations of all existing and proposed buildings, structures, signs, property lines, ROW, easements and adjacent streets/alleys
- 2) Sign details showing sign dimensions, base, landscaping, lighting, total height, type, square footage and materials
- 3) A separate Electrical Permit Application (for any new electrical work)
- 4) As requested, copies of stress sheets and calculations showing the structure as designed for dead load and wind pressure
- 5) As requested, other information required by the enforcement official to make the determination that the proposed sign(s) is in compliance with applicable laws and regulations.

Administrator Approval: _____ Date: _____

Conditions of Approval:
