

## December 20, 2016

The Trail Creek Town Council met in regular session on Tuesday, December 20, 2016 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance via conference.

**Minutes** A motion was made by Mr. Studtman to approve the meeting minutes from the November 21, 2016 as written; motion was seconded by Mr. Silcox, and was then unanimously carried.

**Approval Of Fund** Mr. Silcox made a motion to accept the November 2016 Fund report; the motion was seconded by Mr. Bayler and was then unanimously carried.

**Approval of Claims** A motion was made by Mr. Bayler to pay bills from November 17 through December 20, 2016 the motion was seconded by Mr. Silcox and was then unanimously carried.

**Correspondence: None**

### Department Reports:

**MS4:** Ms. Kate Doyle in attendance to discuss the MS4 Program. She reports that she is awaiting year end quantities from the street commissioner, Mr. Jeff Bruder. Entity billings will be sent out by the end of January 2017. The new EPA rules passed and will be effective around January 09, 2017. It will take IDEM a month or so to go through everything and then filter down to us.

**Attorney:** Mr. Herrbach in attendance.

- **Illegal Signs:** Mr. Herrbach had the signs removed from Dave's Garage and the two signs at the corner of Coolspring and Johnson (TC Cuts) since they were not permitted. If they would like to re hang signs a variance must be obtained. The only other sign is at TC Foods, however this sign may have predated our ordinance, and they may be grandfathered in.
- **New Building Code:** Prepared a rough draft of the new building code. This was also reviewed by the Zoning Board.
  1. Increase in permit fees
  2. Adding some permits such as for windows, roofing and siding
  3. Insures inspectors get their fees
  4. Maintenance on outside and inside of house
  5. Running water required
  6. Electricity required
  7. There are some other items to add as well per council recommendation

We may want to have a work session for council review as well as the inspectors. Work session scheduled for January 12, 2017 at 6:00 p.m.

- **Comprehensive Plan:** Mr. Herrbach indicated that this will be costly but must be done. However, he will focus on getting the building code done first.
- **Memo of Understanding with Michigan City for Baseball:** Mr. Herrbach indicates that this was approved last month, however some revisions had to be done mainly the exclusivity of times. Mr. Herrbach will work with Jeremy with the Michigan City Park Boards. A motion was made by Mr. Studtman to accept the memo of understanding with revisions; motion was seconded by Mr. Silcox and was then unanimously carried.

**Engineer:** Mr. Doyle in attendance.

- **Hwy 20 Project:** Mr. Doyle indicates that the bids for the HWY 20 Project should be done in May 2017.
- **Wetlands Determination:** ( West of Roeske) the property located behind Wallen Auto. The study was done and the water level is a foot below grade on the water table. Could be trees and grasses or some kind of plant life. Mr. Herrbach indicated that he would notify Wallens of findings.
- **Asset Management Plan:** Copies of the pacer rating system were given to council. This was done to try and obtain the INDOT Matching Grant. Mr. Doyle stated that this plan should be used as a guide on future Improvement Projects.

**Street Department:** Mr. Jeff Bruder, Street Commissioner in attendance.

- **Leaf Pick UP:** Mr. Bruder indicates that leaf pick up went very well this year. The Street Department picked up 3800 Cubic yards of leaves ( 129 loads)in twenty two days and six hundred man hours.
- **Snow Plows:** New Dump Trucks have been switched over for snow plowing.
- **Dump Trucks:** Mr. Bruder indicates that the trucks are running great and are super efficient in spreading salt and good on fuel.

**NIRPC:** No Report

**Park Department:** No Report

**Building Inspector:** Mr. Thomas indicated that he has done a few walk through of the police department renovation. He will work closely with Mr. Dale Brown with Michigan Construction to make sure things are being done correctly.

**Planning and Zoning:** No Report

**Police Department:** Marshal Dick in attendance.

- Demolition of current of plumbing and electrical. New plumbing in place for the most part.
- Radar Sign / Donations: Marshal Dick indicated that he has not yet heard from Mr. John Espars office for the generous donation to the Radar Trailer Sign. However, Marshal Dick will follow up.
- Municipal Sign: In progress should be complete by the top of the year.
- 800 MHZ: The conversion is moving along and should be up and running by the end of the first quarter of 2017

**New Business:**

- Approval of Town Hall Design: Mr. Warren Schacht would like to have Mr. Doyle review the design prior to approval, this will be tabled until our next months meeting.
- Ordinance # 6-2016 Riverboat Ordinance. Mr. Herrbach, Town Attorney explained that this may have been done in the past but is possibly outdated. Mr. Studtman made a motion to approve the Riverboat Ordinance; motion was seconded by Mr. Silcox.
- Ordinance # 1-2017: Salary Ordinance. Ms. Denham explained that these salaries were previously approved during our budget time. Mr. Studtman made a motion to approve the 2017 Salary Ordinance; motion was seconded by Mr. Silcox.

- **APPOINTMENTS FOR 2017**

1. Warren Schacht: Council President. Mr. Bayler made a motion to nominate Mr. Warren Schacht as Council President.
2. Jennifer Heath: Vice President; Mr. Scott Silcox made a motion to nominate Jennifer Heath as Council Vice President, Mr. Studtman seconded that.
3. Marshal Steve Dick: Town Marshal; Mr Studtman moved to nominate Mr. Steve Dick to continue as Town Marshal, motion was seconded by Mr. Silcox.
4. Jeff Bruder: Street Commissioner; Mr. Silcox moved to nominate Mr. Jeff Bruder to continue as Street Commissioner, motion was seconded by Mr. Bayler
5. Steve Thomas: Building Inspector; Mr. Studtman moved to nominate Mr. Steve Thomas to continue as Building Inspector, motion was seconded by Mr. Bayler.
6. Tom Argorichas: HVAC Inspector; Mr. Studtman moved to nominate Mr. Tom Argorichas to continue as HVAC Inspector, motion was seconded by Mr. Silcox
7. Jim Switzer: Electrical Inspector: Mr. Studtman moved to nominate Mr. Switzer to continue as Electrical Inspector, motion was seconded by Mr. Silcox.
8. Paul Foreman: Plumbing Inspector; Mr. Studtman moved to nominate Mr Paul Foreman to continue as Plumbing Inspector, motion was seconded by Mr. Silcox.
9. Jennifer Heath: Zoning Board Liaison; Mr. Studtman moved to nominate Ms. Jennifer Heath to continue as the liaison of the Zoning Board, motion was seconded by Mr. Silcox.

10. Warren Schacht: Police Advisory Board Liaison: Mr. Silcox moved to nominate Mr. Warren Schacht to continue as the Police Advisory Liaison, motion was seconded by Mr. Bayler.
11. Scott Silcox: Park Board Liaison; Mr. Studtman moved to nominate Mr. Scott Silcox to continue as the liaison of the Park Boark, motion was seconded by Mr. Bayler.
12. John Bayler: NIRPC Representative; Mr. Studtman moved to nominate Mr. John Bayler to continue as the NIRPC Representative, motion was seconded by
13. Kate Doyle: MS4 Coordinator; Mr. Silcox moved to nominate Kate Doyle to continue as the MS4 Coordinator.
14. Bill Herrbach; Town Attorney; Mr. Silcox moved to nominate Herrbach and Woodcox to continue as the town attorney, motion was seconded by Mr. Bayler.
15. John Doyle; Town Engineer; Mr. Studtman moved to nominate John Doyle and Associates to continue as the town engineer, motion was seconded by Mr. Bayler.


**Public Comment:** None

**Clerk-Treasurer's Comment:** No Report

**Council Comment:** Council President, Warren Schacht took a minute to wish everyone a happy and safe holiday season.

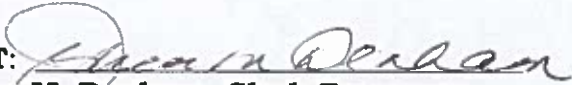
There being no further business a motion was made by Mr. Studtman to adjourn the meeting at 8:25pm; motion was seconded by Mr. Silcox and was then unanimously carried.

**APPROVED:**



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**Warren Schacht, Council President**  
**Jennifer Heath, Council Vice President**

**ATTEST:**   
**Joshleen M. Denham, Clerk-Treasurer**  
**January 17, 2017**